

Ysgol Penrhyn New Broughton C. P.



*Annual Report to Parents
2020 - 2021*

The role of the Governing Body is to act as a representative of the community. The Governors are able to put the interests of the children ahead of all other potential considerations. The Governing Body supports the school out in the community, making the most of its successes and its good name and keeping parents and others informed of developments.

The governing body supports the school through any problems emerging either from inside or outside, giving what they can to prevent a situation from developing to a point where it might adversely affect the school life of the children.

The governing body has a wide range of legal responsibilities:

- Appoint staff
- Make sure the Curriculum is being delivered effectively
- Make sure all statutory policies are up to date
- Make sure the school makes the best use of the resources available

The role of the governing body is not an easy one. It is impossible to please everyone all the time and that means that well established relationships between the Governing Body and the school community is very important. It is vital that the Governing Body challenges the school to perform at its best, while also supporting the school to achieve its aims and objectives.

The Governing Body cannot carry out its work adequately without getting to know the school as well as it can.

SUMMARY OF 2020-21

The last year has been particularly challenging due to restrictions and lockdowns as a result of the Covid 19 pandemic. During the Autumn Term staff worked hard to produce a blended learning pack based on a book called 'Here We Are' by Oliver Jeffers. It was planned to allow children from different classes within the same household to work on the topic, but at the appropriate level for each child in readiness for a future lockdown (which of course arrived in January).

During Lockdown we again remained open to support our key worker families and vulnerable pupils, numbers were higher than during the first lockdown, and there was a much greater emphasis placed on learning. Our staff once again stepped up and adapted to what was required. They yet again proved that they are 'problem solvers' not 'problem finders', they were outstanding. We tried to ensure that all families could engage with on-line learning, we delivered lap-tops to those families who did not have access to a device. We time-tabled a morning on-line session for all classes, it was important that these were staggered to ensure that those families with limited numbers of devices could access every session.

Pupils were very happy to return to school, though some found it difficult to settle and conform to the structure of the school day. Once again staff stepped up and adapted to meet the needs of our pupils.

We felt that Year 6 had been hit particularly hard by the Lockdowns, missing two residential trips, concerts, mini-business and all the usual activities that our leavers experience. With this in mind, we worked with the Royal Yachting Association (RYA)

and Gresford Sailing Club to provide sailing lessons for the class as part of a pilot project, this was well received by all the pupils, and we would like to thank Rosie Hearn from the RYA for funding the instructors and equipment, and Chris Jones at Gresford Sailing Club for making the school feel so welcome, and allowing us to use club dinghies.

LIST OF GOVERNORS

Name	Type of Governor
Mr. K. Lea (Chair)	Community
Mrs. S. Hughes (Vice-Chair)	LA
Mr. N. Evans	LA
Cllr. A Edwards	LA
Cllr. N. Williams	LA
Mrs. C. Baines	Community
Mr. F. Prince	Community
Mrs. H. Owens	Community
Mr. M. Matthias	Headteacher
Mrs. B. Davies	Teacher
Mr. T. Owen*	Teacher
Mr. J. Griffiths	Staff
Mr. A. Davies	Parent
Mr. D O'Hare	Parent
Mrs. N. Silvester	Parent
Mrs. S. Molineux	Parent

*Mrs. C. Hitchen replaced Mr. Owen following his appointment to Deputy Headteacher at Ysgol Rhosddu.

Clerk to Governors: Mrs. M. Tunstall

Chair of Governors: Mr. K. Lea

CHANGES TO THE SCHOOL PROSPECTUS

The prospectus has been amended to include the latest changes to the statutory content.

- Arrangements for the admission and access for disabled pupils
- Details of the schools Equal Opportunities Policy
- Arrangements for the security of pupils and staff at the school and school premises
- Class organisation 2020 -21.
- Dates for the forthcoming year
- A statement relating to children who are looked after (also included below)

SESSION TIMES

<u>Nursery</u>	9.00 a.m to 11.30 a.m.
<u>Foundation Phase</u>	
Mornings:	9.00 a.m. to 11-45a.m.
Afternoon:	12.40 p.m. to 3-00 p.m.
<u>Key Stage 2</u>	
Morning:	9.00 a.m. to 12-05pm
Afternoon	12.55pm. to 3-15 pm.

While these were the official times set out in our Prospectus, the school adopted a staggered start and end time due to the Covid 19 pandemic. Break and lunch times were altered to ensure statutory teaching times were maintained.

TO IMPLEMENT AND REVIEW SCHOOL STRATEGIES

The strategies are all in line regarding The National Curriculum and Foundation Phase of Learning. During the next school year, we propose to take on board several initiatives in partnership with the Local Authority, these will include developing oracy skills across the school, improve assessment for learning, including feedback to pupils and the Digital Competency Framework, the well-being of staff and pupils, and the implementation of the new Additional Learning Needs Transformation.

THE REVIEW OF SCHOOL POLICIES

School policies have been reviewed by subject co-ordinators and approved by the governors, as required. All statutory policies are in place.

There were no resolutions passed at the last annual meeting.

CHILD PROTECTION

The Department of Education and Welsh Government guidance makes it clear that schools have an important role to play in the protection of children against any form of abuse. School staff therefore have a duty to refer concerns about the well being of pupils to Social Services and the school Medical Officer for further advice. Volunteers are also verified by the LA through DBS checks

LINKS WITH THE COMMUNITY

The school welcomes opportunities to involve members of the wider community in its activities. Examples include links with nursing homes, Brymbo Lodge Community Football Club, Broughton Community Council and the Broughton Strategy Group. Staff have links with the Health Service and the Police. Due to the Covid 19 pandemic the school was not able to interact with the community as much as we have in the past.

MONEY MATTERS

The final budget plan approved by Governors and the LA for the current financial year is appended to this report, as well as the Auditors Summary of School Funds. Please note that the financial year overlaps two school years, and that no travelling or subsistence expenses were paid to any of the Governing Body or school staff during this period.

SPORT

Sport is an important element in the life of the school. P.E lessons continued as normal, however due to the Covid 19 pandemic there were no inter-school competitions or tournaments.

SPECIAL EDUCATIONAL NEEDS

The school has a detailed Special Needs Policy. The policy pays due regard to the Code of Practice enshrined in the 1993 Education Act. It aims to meet the needs of all pupils with special needs in a whole school approach in a working partnership with parents and close liaison with outside agencies.

The progress of all pupils is tracked termly, and the school identifies early any needs individuals might be experiencing, and puts in place a variety of means to support those needs.

The schools works closely with outside agencies such as educational psychologists and CAMHS to ensure that we do meet the needs of all pupils in our care.

The Governor with responsibility for Special Educational needs is Mrs. N. Silvester.

The school has begun to prepare for the new ALN (Additional Learning Needs) Transformation which is to be phased in during 2021-22.

CHILDREN WHO ARE LOOKED AFTER

Some of our pupils are looked after by the Local Authority, or have care orders in place. These are particularly vulnerable children, who have frequently encountered Adverse Childhood Experiences (ACEs). As with all vulnerable pupils we work very hard to cater for their emotional needs through a range of strategies and interventions delivered by qualified staff.

DISABLED PUPILS

All application for admission, issues of access and treatment are considered on an individual case-by-case basis. The process is informed through consultation with the LEA and other advisors. Governors need to be assured that admission is in the best interest of the child taking into account the physical constraint of the school building and the available staff expertise.

TOILET STATEMENT

The school provides sufficient toilets for the number of pupils on roll. These toilets are cleaned on a daily basis.

WELSH LANGUAGE DEVELOPMENT

Ysgol Penrhyn is an English medium school where Welsh is taught to all pupils as a second language. The pupils embrace our Welsh ethos and enjoy responding to simple Welsh language during the school day.

BILINGUALISM

The school fosters the use of incidental Welsh in daily school life as well as fostering knowledge of Welsh history, culture and language in accordance with our Welsh Policy. As above, Welsh is a priority for this school in this academic year.

TARGETS SETTING AND TEACHER ASSESSMENTS.

Due to the Covid 19 pandemic the requirement to set targets and formally assess pupils at the end of Foundation Phase and Key Stage Two have been suspended.

ATTENDANCE

Reporting on attendance has also been suspended due to the Covid 19 pandemic.

Below are attached copies of the budget plan and the signed statement (Form D) following the auditing of School Funds.

SCHOOL DRAFT BUDGET PLAN 2020-2021

22/06/2020 Updated

SCHOOL: **Ysgol Penrhyn, New Broughton**

COST CENTRE: **MDP 304** TOTAL BUDGET **£737,171**

BUDGET HEADING	PROJECTED EXPENDITURE & INCOME	SCHOOLS PLANNED BUDGET
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EMPLOYEES:			
SICKNESS COVER PREMIUM	13,777		
MATERNITY & SUSPENSION PREMIUM	5,499		
SUPPLY: PPA/WORKLOAD	0		
SUPPLY: VACANCY	0		
SUPPLY: PUPIL COURSE	0		
SUPPLY: APPROVED LEAVE	0		
SUPPLY: CLERICAL/TA	1,000		
SUPPLY: SICK NOT INSURED	0		
SUPPLY: MATERNITY	26,270		
SUPPLY: GRANT FUNDED	0		
TEACHING STAFF	443,183		
TEACHING STAFF: PDG FUNDED	3,078		
TEACHING STAFF: EIG FUNDED	11,796		
ADMINISTRATION	16,949		
TEACHING ASSISTANTS	79,876		
TEACHING ASSISTANTS: PDG FUNDED	45,192		
MIDDAY SUPERVISION	9,637		
RING FENCED PENSION	8,358		
MUSIC	200		
MEDICAL COSTS	160		
APPRENTICESHIP LEVY	2,872		
SUB-TOTAL (EMPLOYEES)	667,847		0

PREMISES:			
GROUNDS MAINTENANCE	2,602		
ELECTRICITY	8,100		
GAS	4,234		
RATES	20,999		
WATER	2,958		
CARETAKING/CLEANING CONTRACT	20,712		
CARETAKING MATERIALS	1,200		
TRADE REFUSE	1,472		
SUB-TOTAL (PREMISES)	62,277		0

TRANSPORT:			
TRAVEL EXPENSES	0		
HIRED TRANSPORT	1,890		
MINI BUS COSTS	510		
SUB-TOTAL (TRANSPORT)	2,400		0

SUPPLIES:			
POSTAGES	189		
TELEPHONES	800		
GOVERNORS CLERK FEE	137		
SWIMMING	604		
CAPITATION	5,000		
STATIONERY	1,000		
PROFESSIONAL LEARNING GRANT	2,512		
CLINICAL WASTE	198		
CASH COLLECTION	449		
PHOTOCOPYING	3,300		
DATA PROTECTION	40		
PROFESSIONAL FEES	2,710		
LICENCES	676		
TV LICENCE	155		
SUBSCRIPTIONS	30		
COMPUTER PURCHASE	2,000		
COMPUTER LEASELINE	2,706		
ACE INSURANCE PREMIUM	142		
SUB-TOTAL (SUPPLIES)	22,648		0

AGENCY:			
EDUCATION SUPPORT SERVICES	32,891		
GDPR OFFICER	529		
ENERGY PERFORMANCE CERT	60		
REPAIRS AND MAINTENANCE	3,384		
SEN VIRTUAL 1:1 SUPPORT	32,356		
INCLUSION SERVICE	8,382		
SUB-TOTAL (AGENCY)	77,602		0

INCOME:			
DONATIONS FLYING START	-2,900		
MILK ADMIN FEE	-150		
FOUNDATION INCOME	-54,280		
1 TO 1 SUPPORT	-4,805		
PUPIL DEVELOPMENT GRANT	-40,250		
EDUCATION IMPROVEMENT GRANT	-8,515		
PDG - LOOKED AFTER CHILDREN			
PROFESSIONAL LEARNING GRANT	-2,512		
LETTINGS	-2,080		
INTEREST ON BALANCES	0		
OPENING DEFICIT FROM 2019-20	7,718		
SUB-TOTAL (INCOME)	-107,774		0

CONTINGENCY: CONTINGENCY FUND 2020-2021 12,171 1.65%

TOTAL 737,171 0 B

***** THE SCHOOLS PLANNED BUDGET, B MUST BALANCE TO THE TOTAL BUDGET A *****

Signed: *M. K. Martin*
Designation: Headteacher

Signed: *K. Lee*
Designation: Chair of Governors

Ysgol Penrhyn New Broughton - School Fund

Summary of Transactions for the period 1st April 2019 to 31st March 2020

Balances b/f (1/4/19)	£	Payments	£
HSBC Current Account	4,708.27	Cheques	30,100.09
Unpresented Cheques at 31/3/19	-2,265.60	Bank Charges	2.15
Total Opening Balance	2,442.67	Total payments	30,102.24
Receipts		Balances c/f (31/3/20)	
School Fund Income	22,995.53	HSBC current account	7,488.03
Bank Transfers	8,548.84	Unpresented Cheques	-3,583.23
Total Receipts	31,544.37	Total Closing Balance	3,884.80
Total	33,987.04	Total	33,987.04

Certified

M. R. Matthews
Head Teacher

M. Tustall
Honorary Treasurer

Independent Examiner

I have examined the books, vouchers and documents relating to Ysgol Penrhyn New Broughton School Fund Account and in my view the above summary gives a true and fair view of its transactions for the year ended 31 March 2020 and of the balances in hand as of that date.

Signed



Date

23. 9. 20

Name: Mr Malcolm Booker

Ashley House Pant Lane Gresford Wrexham LL12 8EU

Form D

Ysgol Penrhyn New Broughton Tuck Account

Summary of Transactions for the period 1st April 2019 to 31st March 2020

Balances b/f (1/4/19)	£	Payments	£
HSBC Current Account	2,608.51	Cheques	1,205.56
Unpresented Cheques at 31/3/19	200.00	School Fund	1,500.00
Total Opening Balance	2,408.51	Total payments	2,705.56
Receipts		Balances of (31/3/20)	
Pay In Book	3,315.07	HSBC current account	3,018.02
		Unpresented Cheques	
Total Receipts	3,315.07	Total Closing Balance	3,018.02
Total	5,723.58	Total	5,723.58

Certified

M. R. Matthews
Head Teacher

M. Tustall
Honorary Treasurer

Independent Examiner

I have examined the books, vouchers and documents relating to Ysgol Penrhyn New Broughton Tuck Account and in my view the above summary gives a true and fair view of its transactions for the year ended 31 March 2020 and of the balances in hand as of that date.

Signed

Date

23.9.20

Name: Mr Malcolm Booker

Ashley House Pant Lane Glasford Wrexham LL12 8EU

Ysgol Penrhyn New Broughton Donations Account

Summary of Transactions for the period 1st April 2019 to 31st March 2020

Balances b/f (1/4/19)	£	Payments	£
HSBC Current Account	-	Cheques	200.00
Unpresented Cheques at 31/3/19	-		
Total Opening Balance	-	Total payments	200.00
Receipts	3,612.32	Balances c/f (31/3/20)	
Interest	-	HSBC current account	3,412.32
		Unpresented Cheques	-
Total Receipts	-	Total Closing Balance	3,412.32
Total	3,612.32	Total	3,612.32

Certified

M. R. Matthias
Head Teacher

M. Tustall
Honorary Treasurer

Independent Examiner

I have examined the books, vouchers and documents relating to Ysgol Penrhyn New Broughton Money Market Manager Account and in my view the above summary gives a true and fair view of its transactions for the year ended 31 March 2020 and of the balances in hand as of that date.

Signed



Date

23.9.20

Name: Mr Malcolm Booker

Ashley House Pant Lane Gresford Wrexham LL12 8EU

Ysgol Penrhyn New Broughton Money Manager Account

Summary of Transactions for the period 1st April 2019 to 31st March 2020

Balances b/f (1/4/19)	£	Payments	£
HSBC Current Account	12,227.11	Transfer	2,000.00
Unpresented Cheques at 31/3/19	-		
Total Opening Balance	12,227.11	Total payments	2,000.00
Receipts		Balances c/f (31/3/20)	
Interest	20.76	HSBC current account	10,247.87
		Unpresented Cheques	-
Total Receipts	20.76	Total Closing Balance	10,247.87
Total	12,247.87	Total	12,247.87

Certified

M.R. Mattia
Head Teacher

M. Tudball
Honorary Treasurer

Independent Examiner

I have examined the books, vouchers and documents relating to Ysgol Penrhyn New Broughton Money Market Manager Account and in my view the above summary gives a true and fair view of its transactions for the year ended 31 March 2020 and of the balances in hand as of that date.

Signed  Date 23.3.20

Name: Mr Malcolm Booker

Ashley House Pant Lane Gresford Wrexham LL12 8EU